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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Abbreviations** | | | | | | | |
| Third Party | TP | RSA Contractors | RSA | Nominated Project Personnel | NPP | Principle Contractor | PC |
| Surveyor | SUR | RPEQ | RPEQ | Supervisor | SUP | Inspect | INS |
| Test | TST | Project Engineer | PE | Witness Point | WP | Hold Point | HP |
| Visual | VIS | Check | CHK | Written | WRI | Monitor | M |
| Milestone | MST | Review | R |  |  |  |  |
|  |  |  |  |  |  |  |  |

| **Inspection and Test Plan Details** | | | | | | | **Contractor** | | | **Client** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Item** | **Inspection Activity** | **Work By** | **Standard / Spec** | **Criteria** | **Frequency** | **Record** | **Resp** | **Type** | **Signoff** | **Resp** | **Type** | **Signoff** |
| 01 | Survey Set Out | Contractor | Technical Specification | The contractor shall be responsible for engaging a licensed surveyor of Australia approved by the Superintendent to set out all works in accordance with the design drawings prior to the commencement of the works | Prior to commencement | ITP Verification Checklist/Site Survey | RSA | WP |  | Senex | WP |  |
| 02 | Site Services | Contractor | Technical Specification | Contractor shall take reasonable steps to locate all existing service on the site. Where existing services are identified they shall be clearly marked for the duration of the works. | Prior to commencement | Site general layout drawing | RSA | HP |  | Senex | Hold Point |  |
| 03 | Lot Identification | Contractor | Technical Specification | Location of works identified in accordance with the Project Technical Specifications. | 1/Lot | Attached Drawing | RSA | CHK |  | Senex | Check |  |
| 04 | Clearing | Contractor | Technical Specification | Clearing shall be performed within the limits of the works indicated on the drawings.  Trees, shrubs, logs, debris, perishable material, organic matter, fallen trees, overhanging branches and surface obstructions shall be removed from the stripping area. | 1/Lot | ITP Verification Checklist | RSA | HP |  | Senex | Hold Point |  |
| 05 | Grubbing | Contractor | Technical Specification | Roots from trees and large shrubs shall be excavated to the extent to be agreed with the Superintendent. | 1/Lot | ITP Verification Checklist/Lot Map | RSA | CHK |  | Senex | Check |  |
| 06 | Stockpile of Materials | Contractor | Technical Specification | Cleared and grubbed materials shall be stockpiled or disposed of as directed by the superintendent | 1/Lot | ITP Verification Checklist/Lot Map | RSA | CHK |  | Senex | Check |  |
| 07 | Localised holes created in the clear and grubbing process | Contractor | Technical Specification | Holes created by grubbing shall be filled with materials approved by the Company’s Representative and compacted to a density approved by the Company’s Representative | 1/Lot | ITP Verification Checklist/Lot Map | RSA | CHK |  | Senex | Check |  |

**Built in accordance with this document:** Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_

**Test results received. Lot conforms to Specification:** Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_

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